



FBA Preferred Supplier List

Feral Pest Control

Scope of Works





FBA works for our central Queensland community to grow a sustainable, productive and profitable Fitzroy Region.

FBA acknowledges the First Nations of the lands and waters within the Fitzroy Region where we learn and live, and pay our respects to them, their culture and Elders past and present.

Version Control

Version	Date	Author	Changes
3.0	4.9/24	Ben Reimers	

Disclosure Statement

© Fitzroy Basin Association

This document has been prepared with due care and diligence using the best available information at the time of publication. FBA holds no responsibility for any errors or omissions and decisions made by other parties based on this publication.



Contents

1.	Introduction	4
1.1.	Background.....	4
1.2.	Preferred Supplier List overview.....	4
2.	Glossary	5
3.	Description of services (Feral Pest Control).....	5
3.1.	Functional specifications.....	5
3.2.	Performance specifications	6
3.3.	Required certifications/licences	6
4.	Roles and responsibilities.....	7
4.1.	Contractor responsibilities.....	7
4.2.	FBA responsibilities	7
5.	Expected schedule	7
6.	Resourcing and key personnel.....	7
7.	Delivery location.....	7
8.	Reporting and meeting requirements	8
9.	Performance management and KPIs.....	8
10.	Applicable standards / legislation.....	9

I. Introduction

I.1. Background

FBA has an outstanding reputation locally, across Queensland and nationally for developing and delivering effective and efficient programs that work with local community, stakeholders, and investors to protect our region’s natural assets. FBA is uniquely placed geographically, strategically, and operationally to deliver priority environmental and agricultural outcomes.

FBA is the organisation that can bridge the gap between knowledge and action, and bring projects that combine environmental awareness, increased profitability, and improved production to life.

We are the experts of our region. We translate complex information by explaining legislation, new technologies and changes in best practice in a way that becomes tangible, practical actions that Land Managers and the community can apply. We work with all parts of our community to implement evidence-based, accessible solutions that are relevant to our region.

FBA is proud to be one of Queensland’s leading natural resource management organisations. When it comes to the environment, landholders and our local community, FBA is well placed to lead and support projects that protect the future prosperity and resilience of our land and sea.

I.2. Preferred Supplier List overview

The purpose of establishing the preferred supplier list is to enhance efficiency and support sourcing and contracting for future projects. By pre-qualifying a list of trusted suppliers, FBA aims to ensure a high standard of service delivery across various initiatives, thereby facilitating efficient program implementation in collaboration with local communities, stakeholders, and investors. FBA’s strategic geographic and operational positioning uniquely equips it to achieve priority environmental and agricultural outcomes.

The preferred supplier list is intended to foster long-term partnerships and maintain flexibility in responding to the dynamic demands of FBA's diverse project portfolio. This initiative reflects FBA's commitment to operational excellence and continuous improvement in procurement practices.



Figure 1 - FBA office locations

2. Glossary

Key terms and acronyms used throughout the Scope of Work document are defined in Table 1 below.

Table 1 - Glossary

Term	Description
SOP	Standard Operating Procedure
CASA	Civil Aviation Safety Authority
ACDC	Agricultural Chemical Distribution Control Licence

3. Description of services (Feral Pest Control)

The Feral Pest Control category is vital for a wide range of projects managed by FBA, including initiatives aimed at protecting threatened species, improving land condition and restoring natural habitats. Effective feral pest control is essential for maintaining ecological balance, safeguarding native wildlife and enhancing biodiversity. It addresses the negative impacts of invasive animal species on ecosystems and agricultural areas.

Services within this category encompass various feral pest control methods such as aerial and on-ground shooting, baiting, trapping, tracking, and fumigation. Suppliers are expected to deliver integrated pest management solutions that comply with relevant regulations and best practices in environmental and wildlife management.

3.1. Functional specifications

Pest control methods vary depending on the project scope, requirements of the land manager, target species and other requirements. The methods below may include but are not necessarily limited to the following:

3.1.1. Shooting

Shooting involves the direct removal of feral animals using firearms. This method is typically employed by trained professionals or authorised personnel to control populations of feral animals in targeted areas. Shooting is often used in open areas, large properties and regions where rapid reduction of animal numbers is required. Shooting may be from the ground or air.

3.1.2. Baiting

Baiting involves the use of poisoned or non-poisoned baits to attract and eliminate feral animals. This method is commonly used for controlling populations of invasive species such as rodents, wild dogs and feral pigs. Baiting can be deployed over large areas and is often used in conjunction with other control methods. Bait may be distributed by ground or air.

3.1.3. Trapping

Trapping involves capturing feral animals using various types of traps, such as live traps, snares and cage traps. This method is suitable for areas where the use of chemicals or firearms is not practical or permitted. Trapping is often used in urban areas, conservation projects and situations requiring humane capture and relocation of animals. Trapping may be used in conjunction with other methods, such as shooting trapped animals.

3.1.4. Fumigation

Fumigation involves the use of gaseous pesticides to eliminate feral animals, typically targeting burrowing pests such as rabbits and foxes. The gas penetrates burrows and underground nests, effectively controlling populations that are difficult to reach with other methods.

3.2. Performance specifications

Contracted works must meet the following standards:

- The correct chemicals must be used according to the project.
- All pest control methods must be undertaken in a way to minimise impact to the environment.

3.3. Required certifications/licences

Contractors are expected to adhere to all relevant state and federal legislation and regulations. Contractors will need to provide copies of all relevant certifications and licences as part of their submission. For pest control works this will be specific to the project, but may include:

3.3.1. Shooting

Shooting of animals requires multiple licences and adherence to SOPs:

- Queensland Firearms Licence FA6 – Animal Control: Category A-D.
- AHCPMG311 Use of Firearms for Pest Control Activities.
- SOP PIFBA003: Ground shooting of feral pigs.
- SOP DOFBA003: Ground shooting of wild dogs.
- SOP FBA00FOX003: Ground shooting of foxes.
- SOP HOR001: Ground shooting of feral horses.
- SOP RAB009: Ground shooting of rabbits.
- SOP DEE001: Ground shooting of feral deer.
- SOP CAT001: Ground shooting of feral cats.
- SOP BIR001: Shooting of Pest Birds.

3.3.2. Baiting

Baiting of animals requires multiple licences and adherence to SPOs:

- Agricultural Chemical Distribution Control Licence (ACDC).
- Commercial Operator Licence.
- Ground Distribution Contractor Licence.
- SOP PIFBA005: Poisoning of feral pigs using 1080.
- SOP DOFBA004: Ground baiting of wild dogs with 1080.
- SOP FOX001: Ground baiting of foxes with 1080
- SOP FOX004: Fumigation of fox dens using carbon monoxide.
- SOP RAB002: Ground baiting of rabbits with 1080.
- SOP RAB004: Ground baiting of rabbits with Pindone.
- SOP RAB005: Diffusion fumigation of rabbit warrens.

3.3.3. Trapping

Trapping required adherence to these SOPs:

- SOP PIFBA001: Trapping of feral pigs.
- SOP DOFBA001: Trapping of wild dogs using padded-jaw traps.
- SOP BIR002: Trapping of Pest Birds.
- SOP GEN001: Methods of Euthanasia.



3.3.4. Aerial control

In addition to the chemical treatment licences, control via aerial means requires the following licenses:

- CASA Air Operators Certificate.
- CASA LOFLY permissions.
- Aerial Distribution Contractor Licence.
- Pilot Chemical Rating Licence.

3.3.5. Shooting:

- SOP: PIFBA002: Aerial shooting of pigs.
- SOP: HOR002: Aerial shooting of feral horses.

3.3.6. Baiting:

- SOP DOFBA005: Aerial baiting of wild dogs with I080.
- SOP FOX002: Aerial baiting of foxes with I080.
- SOP RAB003: Aerial baiting of rabbits with I080.
- SOP PIFBA005: Poisoning of feral pigs using I080.

4. Roles and responsibilities

4.1. Contractor responsibilities

The contractor will be responsible for the following activities:

- Complying with all contract conditions, including Land Manager engagement and WHS requirements.
- Development of a short report outlining the activities undertaken, areas of treatment, targeted species and shooting or other control records.

4.2. FBA responsibilities

FBA will be responsible for the following activities:

- Engaging with the Land Manager to negotiate access to the site, including notification of access, bio-security measures to be undertaken, or other conditions in relation to the work.
- Development of the pest control management plan in consultation with the Land Manager and appropriate subject matter experts, where required.

5. Expected schedule

Major funding associated with this work will continue until June 2030 with the possibility that work will continue after this date. It is anticipated that multiple projects requiring feral pest control will take place each year.

6. Resourcing and key personnel

The contractor is expected to maintain all relevant licences as listed above for the duration of the works with FBA.

7. Delivery location

This service is anticipated to be delivered across the Fitzroy Region.

8. Reporting and meeting requirements

The Contractor is required to adhere to the following reporting and meeting requirements to ensure effective project management and communication.

Table 2 - Reporting Requirements

Report	Format	Frequency	Other requirements
Final report	PDF	Completion of treatment	Area of Pest species removed

Table 3 - Meeting Requirements

Meeting	Attendees	Format	Frequency	Location
Inception	FBA, Contractor	In Person	Project start	On site
Progress	FBA, Contractor	Phone	Fortnightly	N/A
Completion	FBA, Contractor	In Person	Project end	On site

9. Performance management and KPIs

The following KPIs may be used to assess and monitor Contractor performance throughout the term of the preferred supplier list arrangement.

Table 4 - Key Performance Indicators

No.	KPI	How Measured	When Measured	Service Level
1	On-Time Completion	Comparison of actual completion dates to planned completion dates.	Monthly	95% of milestones are met on or before the scheduled date.
2	Quality of Completed Work/Service	Number of defects or reworks needed	During and at the end of the project	< 5% defects/ reworks
3	Response Time to Inquiries/Issues	Measured by the average time it takes for the supplier to respond to inquiries or issues raised by FBA.	Monthly	Respond is required to all inquiries within 24 hours.
4	Compliance with WHS Regulatory Requirements	Number of WHS compliance items that meet or do not meet standards during site visits or regulatory inspections	Monthly/ as required according to regulations or legislation	100% compliance
5	Complaint Rate	Number of complaints logged. Complaints may	Monthly	< 5 complaints



No.	KPI	How Measured	When Measured	Service Level
		be from FBA, landholders or members of the public.		
6	Supplier Relationship Management and Communication	Supplier satisfaction surveys	Quarterly	Maintain > 90% satisfaction

10. Applicable standards / legislation

Contractors are expected to adhere to the following standards and legislation throughout the term of the preferred supplier list arrangement.

- Model Code of Practice for the welfare of animals: feral livestock animals', under the Animal Care and Protection Act 2001.



@fitzroybasinassociation



07 4999 2800



@fitzroybasin



admin@fba.org.au



fitzroy-basin-association



fba.org.au

fba.org.au

PEOPLE. ENVIRONMENT. FUTURE.