



FBA Preferred Supplier List

Revegetation Plan

Scope of Works





FBA works for our central Queensland community to grow a sustainable, productive and profitable Fitzroy Region.

FBA acknowledges the First Nations of the lands and waters within the Fitzroy Region where we learn and live, and pay our respects to them, their culture and Elders past and present.

Version Control

Version	Date	Author	Changes
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Disclosure Statement

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This document has been prepared with due care and diligence using the best available information at the time of publication. FBA holds no responsibility for any errors or omissions and decisions made by other parties based on this publication.



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I. Introduction

I.1. Background

FBA has an outstanding reputation locally, across Queensland and nationally for developing and delivering effective and efficient programs that work with local community, stakeholders, and investors to protect our region’s natural assets. FBA is uniquely placed geographically, strategically, and operationally to deliver priority environmental and agricultural outcomes.

FBA is the organisation that can bridge the gap between knowledge and action, and bring projects that combine environmental awareness, increased profitability, and improved production to life.

We are the experts of our region. We translate complex information by explaining legislation, new technologies and changes in best practice in a way that becomes tangible, practical actions that land managers and the community can apply. We work with all parts of our community to implement evidence-based, accessible solutions that are relevant to our region.

FBA is proud to be one of Queensland’s leading natural resource management organisations. When it comes to the environment, landholders and our local community, FBA is well placed to lead and support projects that protect the future prosperity and resilience of our land and sea.

I.2. Preferred Supplier List overview

The purpose of establishing the preferred supplier list is to enhance efficiency and support sourcing and contracting for future projects. By pre-qualifying a list of trusted suppliers, FBA aims to ensure a high standard of service delivery across various initiatives, thereby facilitating efficient program implementation in collaboration with local communities, stakeholders, and investors. FBA’s strategic geographic and operational positioning uniquely equips it to achieve priority environmental and agricultural outcomes.

The preferred supplier list is intended to foster long-term partnerships and maintain flexibility in responding to the dynamic demands of FBA's diverse project portfolio. This initiative reflects FBA's commitment to operational excellence and continuous improvement in procurement practices.



Figure 1 - FBA office locations

2. Glossary

Key terms and acronyms used throughout the Scope of Work document are defined in Table 1 below.

Table 1 - Glossary

Term	Description
RePL	Remote Pilot License
Amelioration	The process of improving the quality of soil by adding substances such as fertilizers or organic matter.
Facilitated Revegetation	Assisting vegetation establishment through soil amelioration, seeding, and installation of tubestock without the use of machinery to reprofile the bank.
Subsoil	The layer of soil beneath the topsoil that contains more minerals but less organic material and nutrients.
Tubestock	Young plants grown in small containers, often used in revegetation projects due to their established root systems.

3. Description of services (Revegetation Plan)

The Revegetation Plan category is essential for a variety of environmental restoration and land management projects managed by FBA. These projects often aim to restore native vegetation, enhance biodiversity, stabilise soils, and improve land condition following disturbances such as construction activities, erosion, or habitat degradation. Effective revegetation is crucial for maintaining healthy ecosystems and supporting sustainable land use.

3.1. Functional specifications

The contractor is expected to develop a report in the form of a Revegetation Plan for a specific site. This site will typically be the location of a larger body of work, for example a streambank rehabilitation and stabilisation project.

The development of a Revegetation Plan typically involves:

- Soil analysis to determine chemical composition to inform soil amelioration and fertiliser quantities.
- Undertaking a flora survey to identify protected and indigenous species.
- Identification of ideal species composition and revegetation layout.

The Revegetation Plan should include:

- Soil analysis results.
- Topsoil management strategy.
- Soil amelioration strategy
- Seeding mix and sowing methodology.
- Tubestock selection and planting methodology.
- Irrigation concept design.
- Maintenance program.
- Monitoring and performance strategy.



3.2. Performance specifications

Contracted works must meet the following standards:

- The Revegetation Plan should be suitable in the context of the project for sustained soil stabilisation.
- Selected species should be appropriate for the climate and region where the planting is to take place.

The Revegetation Plan should demonstrate the following aspects have been considered:

- Civil earthworks for soil amelioration, topsoil management and seeding works.
- Planting of tubestock as specified in the Plan.
- Installation of an irrigation system if required.
- Ongoing maintenance.

3.3. Required certifications/licences

The plan must be developed by a suitably qualified person.

4. Roles and responsibilities

4.1. Contractor responsibilities

The contractor will be responsible for the following activities:

- Complying with all contract conditions, including Land Manager engagement and WHS requirements.
- Arranging for soil sample collection and analysis.
- Arranging or undertaking a flora survey.
- Considering and integrating FBA feedback on the draft report.

4.2. FBA responsibilities

FBA will be responsible for the following activities:

- Engaging with the Land Manager to negotiate access to the site, including notification of access, bio-security measures to be undertaken, or other conditions in relation to the work.
- Arranging for Cultural Heritage Assessment where applicable before site visit.
- Providing prompt feedback on the draft report.

5. Expected schedule

The major funding associated with this work will continue until June 2030 with the possibility that work will continue after this date. It is anticipated that multiple projects requiring revegetation planning will take place each year.

6. Resourcing and key personnel

Contractors should be suitably qualified for the development of Revegetation Plans tailored to the Fitzroy Region. Where drones are used for aerial surveying, RePL licencing is mandatory and must be included in the tender submission.

7. Delivery location

This service is anticipated to be delivered across the Fitzroy Region.

8. Reporting and meeting requirements

Contractors are required to adhere to the following reporting and meeting requirements to ensure effective project management and communication.

Table 2 - Reporting Requirements

Report	Format	Frequency	Other requirements
Draft report	Word	-2 weeks	
Final report	PDF	End of project	

Table 3 - Meeting Requirements

Meeting	Attendees	Format	Frequency	Other requirements
Inception meeting	FBA, Contractor	In person	Start of project	On site
Site visit	FBA, Contractor	In person	2 weeks	On site

9. Performance management and KPIs

The following KPIs may be used to assess and monitor Contractor performance throughout the term of the preferred supplier list arrangement.

Table 4 - Key Performance Indicators

No.	KPI	How Measured	When Measured	Service Level
1	On-Time Completion	Comparison of actual completion dates to planned completion dates	Monthly	95% of milestones are met on or before the scheduled date.
2	Quality of Completed Work/Service	Number of defects or reworks needed	At the end of the project	< 5% defects/ reworks
3	Compliance with WHS Regulatory Requirements	Count of items found to be compliant or non-compliant during site visits or inspections	Monthly/ as required according to regulations or legislation	100% compliance
4	Compliance with Environmental Regulations	Count of items found to be compliant or non-compliant during site visits or inspections	Monthly/ as required according to regulations or legislation.	100% compliance
5	Supplier Relationship Management and Communication	Supplier satisfaction surveys	Quarterly	Maintain > 90% satisfaction



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