

#### POSITION DESCRIPTION

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## **POSITION DETAILS**

Title: Land Management Officer

Status: Full time

Salary Classification: Classification 4 - 6 Salary: \$70,510 - \$93,635

Location: Rockhampton, Emerald, Gladstone or Theodore (Negotiable)

Reports to: Land Management Coordinator

#### About FBA

# FBA works for our central Queensland community to grow a sustainable, productive and profitable Fitzroy region.

Initiated by a group of passionate community members over 27 years ago, Fitzroy Basin Association (FBA) is now central Queensland's leading Natural Resource Management organisation. FBA works for and alongside our regional community to grow a sustainable, productive and profitable Fitzroy region. As central Queensland's leading NRM organisation, FBA is uniquely placed geographically, strategically and operationally to deliver priority environmental and agricultural outcomes. When it comes to the environment, land managers and our local community, FBA is best placed to lead and support projects that protect the future prosperity and resilience of our land and sea.



#### **PURPOSE**

We are the people shaping the environment of the future.



#### **VISION**

Healthy and resilient natural assets.



#### **LEGACY**

Inspired and empowered communities who value our natural assets.

# **FBA Goals**

Lead - regional connection and collaboration

Leverage - knowledge, science and partnerships

Create - value through people and solutions

### Purpose of the Position

The Land Management Officer is responsible for building relationships with land managers and supporting the adoption of best practice land management through the provision of knowledge, technical services, and extension support.

# Roles and Responsibilities

The Land Management Officer will be accountable for:

- Building relationships with land manages to support best practice adoption;
- Providing extension and technical services to land managers to improve land management and practices related to sustainable agriculture and water quality;
- Supporting the efficient and effective development and delivery of technical extension services to land managers to improve adoption of best practice land management;
- Delivery of training and advisory programs that promote best practice land management;

- Contributing to the development of FBA programs and projects;
- Supporting the transfer of technical and regional knowledge and skills throughout the organisation;
- Maintaining and building relationships with external extension and technical providers and other organisations that support land managers to adopt best practice;
- Supporting an organisation-wide collaborative approach to the exploration of new initiatives that align with and enable FBA to deliver on the FBA strategic plan and vision;
- Undertaking work in a manner that complies with FBA policies, procedures, and values; and
- Supporting the corporate strategy and vision of FBA.

# **Key Performance Areas**

Success is measured against key performance indicators in the areas of:

- Land managers extension support.
- Land manager technical advice.
- Project management, delivery, and reporting.
- Maintaining and building relationships.
- Positive contribution to organisational culture.

## Qualifications and Experience

Tertiary qualification in Natural Resource Management, Agriculture, Science, or related discipline is desirable. Experience in community based natural resource management, particularly involving catchment or property management planning would be highly regarded.

# Other Requirements

- The Land Management Officer will maintain their technical knowledge and skills through ongoing professional development.
- Demonstrated experience in Microsoft Office software.
- Possession of a current Australian Drivers Licence.
- Ability to travel and spend nights away from the home base to attend meetings, conferences, and training.
- Certificate IV in training and assessment or willingness to complete.

# Reporting and Supervision

This position reports to a Land Management Coordinator and has no supervisor responsibility.

## Salary, Superannuation and other benefits

The successful applicant will be offered a Contract of Employment consistent with the FBA Policies and Procedures and FBA salary framework. In addition to superannuation guarantee payments, FBA offers to match voluntary superannuation contributions by employees up to an additional 3% of salary.

FBA is keen to work with arrangements that suit the right person/people for the job, and to that end, are willing to negotiate part-time arrangements, including job sharing. Daily hours of work are flexible, reflecting the need for the successful applicant to work hours that suit clients.

#### **Further Information**

Please contact the Corporate Services Manager on 07 4999 2824 for more information on the position. Visit our web site at <a href="https://www.fba.org.au">www.fba.org.au</a> for further information on the organisation.

## Applying for the position

Applicants should submit a current resume, letter of application and contact details of two recent referees through FBA's website (<a href="http://www.fba.org.au/work-with-us/">http://www.fba.org.au/work-with-us/</a>) or by email to <a href="http://www.fba.org.au/work-with-us/">http://www.fba.org.au/work-with-us/</a>) or by email to <a href="http://www.fba.org.au/work-with-us/">http://www.fba.org.au/work-with-us/</a>)

While applicants are not required to answer selection criteria in their letter of application, selection for the position will be based on the successful applicant's ability to demonstrate the following selection criteria at interview.

#### Selection Criteria

- 1. Knowledge of best practice land management in agricultural systems.
- 2. Knowledge of the Fitzroy region's agricultural systems and practices.
- 3. Demonstrated ability to engage and work effectively with land managers, technical people, and researchers.
- 4. Demonstrated ability to confidently deliver training through group and one-on-one events/activities.
- 5. Excellent written and verbal communication skills with an ability to prepare detailed reports.

# Working at FBA

FBA has four offices located across the Fitzroy region and is fortunate to have a team of 40 employees. At FBA all our employees are valued, integral to the success of the organisation and encouraged to generate innovative ideas and suggestions that improve all aspects of our business. You will join a team of like-minded, enthusiastic people that are passionate about natural resource management. FBA applies a flexible approach to help staff achieve a work life balance. FBA is an equal opportunity employer. Our corporate values lay the foundation for FBA's success and are embodied by our team members to achieve our strategic goals.

