



## POSITION DESCRIPTION

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### POSITION DETAILS

Title:	Project Officer - Science Engagement
Status:	Full time
Salary Classification:	Class 4-5
Salary:	\$66,331 - \$80,055
Location:	Rockhampton
Reports to:	Regional Engagement Coordinator

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### About FBA

*FBA works for our central Queensland community to grow a sustainable, productive and profitable Fitzroy region.*

Initiated by a group of passionate community members over 24 years ago, Fitzroy Basin Association (FBA) is now central Queensland's leading Natural Resource Management organisation. FBA works for and alongside our regional community to grow a sustainable, productive and profitable Fitzroy region. As central Queensland's leading NRM organisation, FBA is uniquely placed geographically, strategically and operationally to deliver priority environmental and agricultural outcomes. When it comes to the environment, landholders and our local community, FBA is best placed to lead and support projects that protect the future prosperity and resilience of our land and sea.



#### PURPOSE

We are the people shaping the environment of the future.



#### VISION

Healthy and resilient natural assets.



#### LEGACY

Inspired and empowered communities who value our natural assets.

### FBA Goals

**Lead** - regional connection and collaboration

**Leverage** - knowledge, science and partnerships

**Create** - value through people and solutions

### Purpose of the Position

The Project Officer - Science Engagement is responsible for collaborating within and beyond FBA to increase knowledge of our region's natural assets and create opportunities for community participation in natural resource management.

### Roles and Responsibilities

The Project Officer - Science Engagement is accountable for:

- Planning and leading activities as part of FBA's science-based education program – Flow – and to attend to the associated Flow Centre;
- Facilitating community learning, environmental stewardship and participation in natural resource management;
- Leveraging FBA's resources to increase their use (these include the Flow Centre as well as portable and online project resources);

- Collaborating and building regional partnerships to build capacity and interest in participating in natural resource management;
- Supporting FBA staff to articulate the science in our work, and to tell the stories behind our projects;
- Establishing and maintaining positive connections with schools; universities and other science-based industry organisations;
- Contributing to and participating in the delivery of regional engagement and events;
- Contributing towards an organisation-wide collaborative approach to the exploration of new initiatives that align with and enable FBA to deliver on the FBA strategic plan, vision and mission;
- Undertake work in a manner that complies with FBA policies, procedures and values; and
- Supporting the corporate strategy and vision of FBA.

### Key Performance Areas

- Community participation in NRM
- Science communication and region-wide engagement
- Maintaining and building FBA's connections and partnerships within education, science and community sectors
- Positive contribution to organisational culture.

### Qualifications and Experience

Work experience, relevant to the role's responsibilities and key performance areas is essential. Demonstrated experience in community-based leadership, science communication, and in building and maintaining long-term collaborative partnerships is required. Knowledge of environmental science and a demonstrated ability to lead citizen science activities and events would be highly regarded.

### Other Requirements

- The Project Officer - Science Engagement will maintain their knowledge and skills through ongoing professional development.
- Ability and willingness to work outdoors and undertake physical activities.
- Demonstrated experience in Microsoft Office software.
- Possession of a current Australian Drivers Licence.
- Ability to travel and spend nights away from the home base to lead events, attend meetings, conferences and training.

### Reporting and Supervision

This position reports to the Regional Engagement Coordinator and has no supervisor responsibility.

### Salary, Superannuation and other benefits

The successful applicant will be offered a Contract of Employment consistent with the FBA Policies and Procedures and FBA salary framework. In addition to superannuation guarantee payments, FBA offers to match voluntary superannuation contributions by employees up to an additional 3% of salary.

FBA is keen to work with arrangements that suit the right person/people for the job, and to that end, are willing to negotiate part-time arrangements, including job sharing. Daily hours of work are flexible, reflecting the need for the successful applicant to work hours that suit clients.

### Further Information

Please contact the Corporate Services Manager on 07 4999 2824 for more information on the position. Visit our web site at [www.fba.org.au](http://www.fba.org.au) for further information on the organisation.

### Applying for the position

Applicants should submit a current resume, letter of application and contact details of two recent referees through FBA's website (<http://www.fba.org.au/work-with-us/>) or by email to [pamela.jeffery@fba.org.au](mailto:pamela.jeffery@fba.org.au). While applicants are not required to answer selection criteria in their letter of application, selection for the position will be based on the successful applicant's ability to demonstrate the following selection criteria at interview.

## Selection Criteria

1. Experience in leading and supporting community-based, environmentally focused events or activities.
2. Demonstrated knowledge of education, environmental science or natural resource management.
3. Ability to confidently present to groups and inspire their participation.
4. Ability to connect people and concepts and initiate and build partnerships to achieve outcomes.
5. Strong creativity, communication and interpersonal skills.

## Working at FBA

FBA has four offices located across the Fitzroy region and is fortunate to have a team of 40 employees. At FBA all our employees are valued, integral to the success of the organisation and encouraged to generate innovative ideas and suggestions that improve all aspects of our business. You will join a team of like-minded, enthusiastic people that are passionate about natural resource management. FBA applies a flexible approach to help staff achieve a work life balance. FBA is an equal opportunity employer. Our corporate values lay the foundation for FBA's success and are embodied by our team members to achieve our strategic goals.

